OVS will provide transportation from Los Angeles International Airport only for students whose itinerary meets our guidelines of travel. Important: All flights must be scheduled to arrive between 10:00 a.m. and 1:00 p.m.

The fee for this service is $200.00 each way, and will be billed to the student’s account. We ask that you pay special attention to the travel dates and times. Complete the following travel itinerary form and return to by email to upper@ovs.org

Please contact the airlines regarding their unaccompanied minor regulations. Any and all fees for unaccompanied minor services must be paid by the parent/guardian at the time of booking. Copies of airline tickets should be sent to your student’s dorm parent THREE WEEKS PRIOR to the school break.

**DATES OF TRAVEL for HOLIDAY BREAKS**

<table>
<thead>
<tr>
<th>Break</th>
<th>Departing from OVS</th>
<th>Returning to OVS</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thanksgiving Break</td>
<td></td>
<td></td>
<td>Saturday, November 23</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sunday, December 1</td>
</tr>
<tr>
<td>Holiday Break</td>
<td></td>
<td></td>
<td>Saturday, December 21</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sunday, January 12</td>
</tr>
<tr>
<td>Winter Break</td>
<td></td>
<td></td>
<td>Saturday, February 15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sunday, February 22</td>
</tr>
<tr>
<td>Spring Break</td>
<td></td>
<td></td>
<td>Saturday, April 5</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sunday, April 12</td>
</tr>
</tbody>
</table>

If your student is unable to travel within our specified timeframe, you must make alternative transportation arrangements. Listed below are local shuttle service organizations:

- Ventura Transit / Smart Shuttle [www.smartshuttle805.com](http://www.smartshuttle805.com) (805) 482-0202
- Ojai Limo [http://s599111433.initial-website.com/](http://s599111433.initial-website.com/) (805) 646-0316
UPPER CAMPUS
LAX TRANSPORTATION
2024-2025

All flights must be scheduled to arrive and depart between 10:00 a.m. and 1:00 p.m.

Student’s Name: ____________________________ Age ____ Female ____ Male ____

Student’s Cell Number (please include country/area code) ____________________________

DEPARTING FROM OVS:

Departure Date: ____________________________ Departure Time: ____________________________

Flight Number: ____________________________ Airline: ____________________________

RETURNING TO OVS:

Arriving Date: ____________________________ Arriving Time: ____________________________

Flight Number: ____________________________ Airline: ____________________________

The Transportation Department will contact you one week prior to the student’s arrival to give you the name of the staff member that will be greeting your student upon his/her arrival. This information must be given to the airline or they will not allow our entry to the arrival area.

Unaccompanied Minor Status: As a requirement of most airlines, children under a certain age who are flying alone must pay for the unaccompanied minor status. Please check with the airline upon purchasing your tickets to verify their policy for the unaccompanied minor service. Please complete this Itinerary Information form and return with proof of payment for the Unaccompanied Minor Service

☐ The student will be flying as an unaccompanied minor that is required by the airline. A fee in the amount of $75.00 per hour from the school is also applied, in addition to the $200.00 fee each way.

☐ The student will not be flying as an unaccompanied minor, and will be on their own to go to the meeting place (see below).

MEETING PLACE – at LAX (Los Angeles Int’l Airport)
When flight arrives at LAX, go directly to the Bradley Terminal – Arrival Level near the information booth. A representative from OVS will be at this location with an OVS Sign. Note: If your child is not flying as an unaccompanied minor and arrives at another terminal they need to go directly to this meeting place.