



UPPER CAMPUS  
LAX TRANSPORTATION  
2023-2024

OVS will provide transportation from Los Angeles International Airport only for students whose itinerary meets our guidelines of travel. Important: All flights must be scheduled to arrive between 10:00 a.m. and 1:00 p.m.

The fee for this service is \$200.00 each way, and will be billed to the student's account. We ask that you pay special attention to the travel dates and times. Complete the following travel itinerary form and return to Ms. Ashley Kocijan, Assistant to the Head of Upper Campus by email to [upper@ovs.org](mailto:upper@ovs.org)

Please contact the airlines regarding their unaccompanied minor regulations. Any and all fees for unaccompanied minor services must be paid by the parent/guardian at the time of booking. Copies of airline tickets should be sent to your student's dorm parent THREE WEEKS PRIOR to the school break.

**DATES OF TRAVEL for HOLIDAY BREAKS**

Thanksgiving Break	Departing from OVS Returning to OVS	Saturday, November 18 Sunday, November 26
Holiday Break	Departing from OVS Returning to OVS	Saturday, December 16 Sunday, January 7
Winter Break	Departing from OVS Returning to OVS	Saturday, February 17 Sunday, February 25
Spring Break	Departing from OVS Returning to OVS	Saturday, April 6 Sunday, April 15

If your student is unable to travel within our specified timeframe, you must make alternative transportation arrangements. Listed below are local shuttle service organizations:

Ventura Transit / Smart Shuttle	<a href="http://www.smartshuttle805.com">www.smartshuttle805.com</a>	(805) 482-0202
Ojai Limo	<a href="http://s599111433.initial-website.com/">http://s599111433.initial-website.com/</a>	(805) 646-0316



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All flights must be scheduled to arrive and depart between 10:00 a.m. and 1:00 p.m.

Student's Name: \_\_\_\_\_ Age \_\_\_\_\_ Female \_\_\_\_\_ Male \_\_\_\_\_

Student's Cell Number (please include country/area code) \_\_\_\_\_

DEPARTING FROM OVS:

Departure Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Flight Number: \_\_\_\_\_ Airline: \_\_\_\_\_

RETURNING TO OVS:

Arriving Date: \_\_\_\_\_ Arriving Time: \_\_\_\_\_

Flight Number: \_\_\_\_\_ Airline: \_\_\_\_\_

The Transportation Department will contact you one week prior to the student's arrival to give you the name of the staff member that will be greeting your student upon his/her arrival. This information must be given to the airline or they will not allow our entry to the arrival area.

Unaccompanied Minor Status: As a requirement of most airlines, children under a certain age who are flying alone must pay for the unaccompanied minor status. Please check with the airline upon purchasing your tickets to verify their policy for the unaccompanied minor service. Please complete this Itinerary Information form and return with proof of payment for the Unaccompanied Minor Service

☐ The student WILL be flying as an unaccompanied minor that is required by the airline. A fee in the amount of \$75.00 per hour from the school is also applied, in addition to the \$200.00 fee each way.

☐ The student WILL NOT be flying as an unaccompanied minor, and will be on their own to go to the meeting place (see below).

MEETING PLACE – at LAX (Los Angeles Int'l Airport)

When flight arrives at LAX, go directly to the **Bradley Terminal – Arrival Level near the information booth**. A representative from OVS will be at this location with an OVS Sign. Note: If your child is not flying as an unaccompanied minor and arrives at another terminal they need to go directly to this meeting place.